MUNICIPALITY OF MONROEVILLE
2700 Monroeville Road
Monroeville, PA 15146
412-856-3303 FAX: 412-856-3366

Bldg. Insp.: Paul Bell 856-3336
Andrew McWhinney 856-3329
Dave Knox 856-3346

Bldg. & Eng.: Paul Hugus 856-3340
Andrew McWhinney 856-3338

Manager: Timothy Little 856-3303
Engineer: Paul Hugus 856-3385

Director: Paul Hugus 856-3338
Tax Coll.: Pat Fulkerson 856-3348

Solicitor: Robert J. Wratcher 918-1735

Utilities:
Duquesne Light: 393-7100
Equitable Gas: 288-7700
Wilkinsburg-Penn Joint Water Authority: 243-6200
Monroeville Water Auth.: 372-2677

Administration Fees: Cost
Outside/In House Court Stenographer $2.00/page
Annual Budget $20.00
Home Rule Charter 10.00
No Lien Letter (per parcel) 30.00
Tax Certification (per parcel) 30.00
Notary Service (per seal) 5.00
Zoning Certification Letter – Residential 25.00
Commercial/Industrial 50.00

Building/Construction Fees:
Use Group R-4 Residential, U, Utility & Misc. $0.35/sq. ft.
Minimum Building Permit Fee: 50.00
Use Group A, Assembly, B, Business; E, Educational; F,
Factory & Industrial; H, High Hazard; I, Institutional; M,
Mercantile; R-1, R-2, R-3, Residential, S, Storage; U, Utility & Misc.: Min. Building Permit Fee: $85.00
Building Occupancy Permit
R-4, U, Accessory to R-4 100.00+30.00/unit
R-1, R-2, R-3, U: 100.00+30.00/unit
All others including A, B, E, F, H, I, M, S, U Accessory to above listed use groups: Flat fee of $100.00 for new or revised building site for which a site inspection has not been conducted + $100.00 and $0.30/sq. ft. of gfa.
All others: $100.00+0.30/sq. ft.
Roof Replacement, Repair & Alteration:
Use Group R-3, R-4 in BOCA Code $50.00
Other than Use Groups R-3 & R-4 $200.00
Applications for Change of Zoning: $1,000.00+50.00/acre
Application for Conditional Uses: $500.00 + $0.02/sq. ft. or cubic yards of earth moved and $800.00 for Conditional Uses with no structure.
Petition to vacate street: $300.00
Subdivision application: $50.00/lot
Application for acceptance of street: $300.00
Retaining Walls:
4' $1.75/each lin. Ft.
5' $2.00/each lin. Ft.
6' $2.25/each lin. Ft.
6' or higher $2.50/each lin. Ft.
Interior Partitions: $21.11/100 sq. ft. or fraction.
Mechanical Equipment & Electric Wiring & Equipment
Heating and ventilation (including chimneys, flues and vent pipes): $50.00
Elevators, dumbwaiters, conveyor equipment
And escalators: $225.00
Electric wiring and equipment (including boiler rooms, drying rooms, refuse chutes and vaults, and dust, stock and refuse conveyor systems – as per independent insp. agency.
Applications or Razing and/or Demolition Work:
Floor area: 2,000 sq. ft. or less: $80.00  
More than 2,000 sq. ft.: $80.00 + $20.00 each 1,000 sq. ft.  
Moving of structures: 2,000 sq. ft. or less: $75.00  
Over 2,000 sq. ft. - $50.00 + $15.00 for each 1,000 sq. ft. or fraction thereof in excess of 2,000 sq. ft.

Highway & Street Occupancy Permits & Restoration Charges:
Initial issuance fee: $50.00  
Extension of time for completion: $10.00  
Residential driveway, 0’ – 13’: $10.00  
Over 13’ – 20’: $15.00  
Commercial driveway, 0’ – 20’: $20.00  
20’ – 35’: $35.00  
Over 35’: $50.00  
Street connection (each): $50.00  
Restoration or improved road surfaces when performed by Monroeville: $50.00+15.00/sq. yd.  
Road occupancy in excess of posted weight limit: Post bond in amount of $20.00/mile.

Subsurface & Surface Facility Installations:
Each line 50’ or less  
(each new non-continuous section) $15.00  
Additional connected line: $5.00  
(each 100 ft. or fraction)  
Crossing made by trenching or tunneling: $30.00  
Crossing made by boring, driving or drilling (boring pits in berm only): $6.00  
Crossing made by boring, driving or drilling (one boring pit in road): $20.00  
Installation or replacement of manhole and inlet placed in right-of-way independently or with other permit operations: $10.00  

Connection or private Storm Sewer: Pipe to Municipal Sewer Systems (inlets, manhole) Tap in Fee:
Hydraulic analysis computed by registered engineer must accompany all such connections: $100.00  
Facility Openings, excluding D2 (e.g., service connections if performed independently, or with other permit operations, repairs) each opening:  
Improved surface opening: $20.00  
Berm opening: $5.00  
Core borings, each: $5.00  
Overhead facility installations (e.g., poles, guys and/or anchors):  
New or original construction facilities:  
1-5 minimum fee: $15.00  
Each additional pole over 5: $3.00  
Replacement or renewal of existing facilities:  
1-5 minimum fee: $10.00  
Each additional pole over 5: $3.00  
Removal of pole: issuance fee only  
Inspection of street and highways by municipal engineer:  
Site Plan Approval:  
New structure or addition: $500.00+.$0.05/sq. ft.  
Without structure or existing structure, no addition proposed: $500.00  
Proceedings before BOCA Board: $200.00  
Certificate of non-conformance: $25.00  

Sign Permits:
Ground sign: $50.00+2.00/sq. ft.  
Wall or roof sign: 50.00+2.00/sq. ft.  
Temporary sign: $100.00  
Promotional balloons, inflatable: $100.00  

BOCA Basic Building Code Temporary Structures:
Tent fee: $100.00  
Trailer fee: $300.00  
Extension of time, renewal fee: $200.00  

Copying fees:
Ordinances, 1-10 pages $0.25/page; min. $2.00
Ordinances delivered US Mail $5.00
Research: $20.00 minimum + staff time and reproduction costs.

Equipment Rental Fees:
Equipment/Operator Charges (trucks, grader, loader, backhoe, chipper, air compressor, leaf collector, sweeper, roller, etc.):

- 7:00 a.m. – 3:00 p.m. 1 operator/hour $70.00
- 7:00 a.m. – 3:00 p.m. 2 operators/hour $95.00
- 3:30 p.m. – 7:00 a.m. 1 operator/hour $85.00
- 3:30 p.m. – 7:00 a.m. 2 operators/hour $125.00

Snow plowing per hour: $85.00
Cindering, per hour + materials $85.00
Street sweeping, per hour $85.00
Materials used actual cost

Fire Prevention Code Fees:
Contact borough office for detailed rates.

Land Disturbance:
Minor excavations/minor timbering and logging operation:
- 100 cu. yds. or less $10.00
- Minimum bond to guarantee completion $75.00
- 5,000 cu. yds. or less $100.00
- More than 5,000 cu. yds: $100.00+$10.00 every 1,000 additional cu. yds.
- Permit – minor timbering & logging $150.00
- Restoration of property – bond $2,500/acre

Major timbering & logging operation:
- Ordinance change: $1,000.00+$50.00/acre
- Deposit 1,000.00
- Appeal to municipal engineer $1,000.00+$100.00/acre
- Review fee deposit for appeal 2,000.00

Planning Department Fees:
Application for Rezoning and/or Zoning:
- Ordinance change $1,500.00 + $50.00/acre
- Review fee 1,000.00

Application for Conditional Use: $800.00+$0.05/sq. ft. of structure or cu. yd. of earth moved or $800.00 for a Conditional Use with no structure.
- Review fee for Conditional Use $2,000.00
- Application for Site Plans $500.00+$0.05/sq.ft.
- Review Fee for Site Plans $2,000.00
- Application for Subdivision $50.00/lot
- Review Fee for Subdivision $2,000.00
- Review Fee for Minor Subdivision $350.00

Police Department Fees:
Alarm permit (annual) $240.00
Copy of Accident Report $15.00
Resident (proof of residency required) $5.00
Per page over two pages $1.00
Copy of Incident Report $15.00
Resident (proof of residency required) $5.00
Per page over two pages $1.00
False burglar alarm
- 1-3/year Warnings
- 4-10/year $25.00 each
- Over 10 $50.00 each

Parking in fire lane $20.00 within 48 hours
Parking violations $10.00

Maps and Publication Fees:
Zoning Ordinance $20.00
Zoning Map $10.00
Large Municipal Map $10.00
Sewer Map $10.00
Ward Map $10.00
Other Maps At cost
Street Index $2.00
Aerial Map $10.00
Topographical Map (mine map) $10.00
Home Rule Charter $10.00
Annual Budget $20.00
Chamber of Commerce street map at cost
Subdivision Regulations $10.00
Flood Plain Map $5.00/sheet
Flood Plain Maps $30.00/set
Sewer Connection fee – residential/unit $800.00
Developer/unit $525.00
Note: An equivalent dwelling unit shall equal a flow of 400 gallons per day.
Application for Sign Permits:
Ground/Wall/Roof: $50.00+$2.00/sq.ft./face
Temporary Sign $100.00
Special promotion balloons, other inflatables $100.00
Workers Compensation Certification $2.00/notarial act
Zoning Hearing Board Fees:
Appeal from decision of zoning officer:
Residential zoning dist.: $100.00
All others $1,000.00
Variance, Dimensional:
Residential zoning dist.: $100.00
All others $500.00
Variance, expansion of non-conforming structure:
Residential zoning dist.: $100.00
All others $500.00
Variance, parking $1,000.00
Variance, Use $1,000.00+100.00/acre
Special Exception:
Home occupations $100.00
Living quarters $300.00
Non-transient roomers $300.00
Outside storage areas $300.00
Directional signs $200.00
Expansion of Non-conforming Use $300.00
Temporary structure/trailers $300.00
Other $200.00
Challenge of validity of ordinance/map $5.00
Review and interpretation of ordinance/map $1,000.00
Certificate of non-conformity $25.00
Tax rates:
Municipality 4.0 mills
School 21.02 mills
Wage 1.5%
Occupation Privilege $10.00
Business Privilege 4 mills
Mercantile; Wholesale 2 mills
Retail 2 ½ mills
County 4.73 mills